

RENÉE HARTLEIB

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PROFESSIONAL EXPERIENCE

- **Business/Corporate Writing:** includes handbooks, newsletters, annual reports, grant proposals, competition applications, research reports, policy documents, and internet/intranet content for private companies, government, for-profit and non-profit organizations, and academic institutions
- **Marketing/Communications Writing:** includes brochures, press releases, magazines, viewbooks, newspaper and television ads, videos, fact sheets, profiles, and websites for universities and colleges, marketing firms, government, and private companies
- **Journalism:** feature length articles, reviews, and people profiles for magazines, newspapers, and the internet (publication list available)
- **Editing:** includes substantive editing, copyediting, and proofreading – for both print and web
- **Research:** includes the areas of health, education, environment and sustainability, career planning, business and finance, law, film and documentary, funding sources, active transportation, recreation, and tourism

SELECTED WRITING AND EDITING CREDITS

CLIENT – The Shaw Group Limited

PROJECT – corporate communications writer for this successful Atlantic Canadian company; also writer and managing editor of "Shawptalk," the company's quarterly newsletter, distributed to approximately 600 employees and their families (2007-present)

CLIENT – IWK Health Centre/Dalhousie University, Department of Pediatrics

PROJECT – writer and editor for a major funding document (2009); also writes ongoing website updates and articles for internal and external publications highlighting departmental achievements (2009-present)

CLIENT – Nova Scotia Community College

PROJECTS – writer for Student Success Magazine (2006-2010); Annual Reports (2003-2008); Academic Viewbooks (2005-2008); Board of Governor profiles (2007-2009); research and writing for newspaper ads and video spots, website content, brochures, press releases, and articles

CLIENT – Nova Scotia Department of Environment

PROJECT – writer of EGSPA (Environmental Goals and Sustainable Prosperity Act) Annual Progress Reports in 2008 and 2009

CLIENT – Nova Scotia *Come to life* (www.novascotialife.com/)

PROJECT – writer of feature articles for this online initiative of the provincial government (2007-2009)

- CLIENT – Nova Scotia Community College Foundation**
PROJECT – video producer/interviewer for private and corporate donor videos (2009)
- CLIENT – SBR Communications**
PROJECT – editor of financial handbook series for a local financial expert, author, and public speaker (2009-present)
- CLIENT – Nova Scotia Department of Justice**
PROJECT – writer/editor for internet and intranet text for Court Services Division websites (2008)
- CLIENT – Nova Scotia Department of Health Promotion and Protection**
PROJECT – writer of policy document (*Nova Scotia Pathways for People Framework for Action*) about the benefits of Active Transportation to human health and the environment (2007)
- CLIENT – University of British Columbia, Continuing Professional Development and Knowledge Translation Division**
PROJECT – project manager/editor for book-length manuscript published in 2007 on the topic of social accountability (funded by Health Canada)

WORKSHOPS, WRITING COURSES, AND OTHER EDUCATION

Humber School of Writers, Correspondence Program in Creative Writing, 2008
Writer in Retreat, Community of Writers, Tatamagouche Centre, NS, 2004
Emerging Writers Mentorship Program Participant, WFNS, Halifax, NS, 2003
Novel Writing Workshop (with Sharon Butala), Hollyhock, Cortes Island, BC, 2003
Maritime Writers' Workshop (with Lynn Coady), Fredericton, NB, Summer 2001
Maritime Writers' Workshop (with Elisabeth Harvor), Fredericton, NB, Summer 2000
Fiction Writing Course (with Carol Bruneau), WFNS, Halifax, NS, 2000
Bachelor of Education and Teaching Certificate, University of Ottawa, ON, 1992
Bachelor of Arts (English and Psychology), University of Windsor, ON, 1988

PROFESSIONAL AWARDS, RECOGNITION, AND MEMBERSHIPS

- **Gold Winner** of Hermes Creative Award for NSCC "Reach" Annual Report (2008)
- **Grant Recipient** - Nova Scotia Tourism, Culture, and Heritage Creation (2007)
- **“Good Reports” Fiction Selection** - www.goodreports.net (October 2005)
- **Grant Recipient** - Nova Scotia Tourism, Culture, and Heritage Creation (2004)
- **Second Prize**, Short Story Category, Atlantic Writing Competition (2002)
- **Finalist**-Writers' Union of Canada Short Prose Competition (2001)
- **Grant Recipient** - Nova Scotia Arts Council Creation (2001)
- **Scholarship Recipient** - Nova Scotia Talent Trust (2000)
- **Member** - Writers' Federation of Nova Scotia (1999-present)
- **Member** – Writers' Council of Writers' Federation of Nova Scotia (2002-present)

FICTION PUBLICATIONS

"**Growing Breasts**" (short story), *The Fiddlehead* (Issue #241)
Fredericton, NB, Fall 2009

"**The Thing About Luck**" (short story), *Descant* (Issue #144)
Toronto, ON, Spring 2009

"**Growing Breasts**," (short story), *A Maritime Christmas* (anthology)
Vagrant Press, Halifax, NS, Fall 2008

"**What Lesbians Do**" (short story), *The New Quarterly* (Issue #96)
University of Waterloo, Waterloo, ON, Fall 2005

"**Hiccups**" (short story), *The Danforth Review* (issue online)
Toronto, ON, Fall 2005

"**Cat and Mouse**" (short story), *Carousel* (Issue #18)
University of Guelph, Guelph, ON, Fall 2005

"**Spinning Fire**" (short story), *The Antigonish Review* (Issue #137)
St. Francis Xavier University, Antigonish, NS, Spring 2004

VOLUNTEER EXPERIENCES IN THE FIELD**Artistic Director and Executive Board Member**

Theatre Arts Guild (TAG), Halifax NS, 2010-present

Executive Board Member

Writers' Federation of Nova Scotia, Halifax NS, 2006-2010

Board Member

Cultural Federations of Nova Scotia, Halifax NS, 2006-2010

Atlantic Writing Competition Judge

Writers' Federation of Nova Scotia, Halifax, NS, 2004 and 2007

Member of Peer Assessment Committee/Individual Creation Grants

Nova Scotia Tourism, Culture, and Heritage, Halifax, NS, 2005